

Pre-requisites for Deposit Takers to onboard on BUDS Portal

- Procurement of Valid Class 3 Digital Signature Certificate (DSC). The name of DSC should exactly match the name of Nodal Officer of the deposit taker.
- Following documents are required to be uploaded for registration on BUDS portal :-

Documents Required for Registration on Buds Portal	
1) PAN of Deposit Taker	
2) GST of Deposit Taker	
3) Specific Power of Attorney in favor of nodal officer w.r.t registration on BUDS portal and appointment of nodal officer supported by Board Resolution (if any)	
4) Photo of nodal officer	
5) ID proof of nodal officer (PAN Card, Aadhaar Card, Driving License, Voter ID card, Passport, CKYC card or any other officially valid document)	
6) Document required for registration for various constitution types (detailed below)	
Constitution Type	Required Documents for registration
Company/LLP	Certificate of Incorporation and Memorandum and Articles of Association
Partnership firm	Registration certificate and Partnership deed
Trust	Registration certificate and Trust deed
Association of Persons/Body of Individuals/ Societies	Resolution of the managing body of such association or body of individuals
Proprietorship Concern	Registration certificate including Udyam Registration Certificate (URC) issued by the Government and Certificate/license issued by the municipal authorities under Shop and Establishment Act

- All the above mentioned documents to be uploaded by the deposit taker on BUDS portal should be digitally signed.
- The Digital Signature Utility (DSU) is available on the Home page of BUDS portal. The DSU to be installed on the system accessing the BUDS portal. This is a one time exercise.